



Job title: Diocesan Safeguarding Caseworker

CONTRACT: Full-Time 37 hours per week

SALARY: £46,000

LOCATION: Hybrid (Three days in office)

Diocese in Europe, Diocesan Office, 14 Tufton Street, London, SW1P 3QZ

Reporting To: Head of Safeguarding

About Us

The Diocese in Europe is the largest diocese of the Church of England, spanning 42 countries, 300 congregations, and a vibrant international community of clergy, volunteers, children, young people, and adults. Safeguarding is at the heart of our diocese. [Map of the Diocese in Europe | Diocese in Europe](#)

We are committed to ensuring every chaplaincy is a safe, accountable, and nurturing environment, and we are looking for a skilled safeguarding professional to help us achieve this. This is a key professional safeguarding role with real impact.

About the Role

As a Diocesan Safeguarding Caseworker, you will:

- Be responsible for managing safeguarding concerns and cases across the Diocese
- Triage and assess concerns, escalating when required
- Plan work effectively to ensure concerns are dealt with promptly and appropriately
- Ensure Victims/Survivors and Respondents are listened to and kept appropriately informed
- Support victims and survivors with sensitivity, dignity, and care
- Provide confident, trauma-informed advice to chaplaincies, clergy, and safeguarding officers
- Work closely with CSO and DST Managers to ensure robust, defensible decision-making and handling of concerns
- Contribute to the safe management of individuals who may pose a risk to others
- Ensure safeguarding practice is consistent, compliant, and reflective of national standards
- Provide support to embed safeguarding as a core part of everyday ministry across Europe

This role is varied, meaningful, and ideal for a safeguarding professional who thrives in a complex, international context.

Key Responsibilities

Safeguarding Casework

- Managing, safeguarding concerns and cases across the Diocese
- Triage and assess safeguarding enquiries, concerns and referrals, escalating when required
- Participate in the duty rota as required by the manager
- Work within the National Safeguarding Standards Framework and the Managing Allegations Code of Practice
- Support chaplaincies through safeguarding enquiries and investigations
- Provide trauma-informed support, guidance, and signposting to victims and survivors
- Maintain high-quality, legally robust records in line with Church of England guidance
- Complete Risk Assessments of Respondents
- Implement Church Safety Plans

Partnership Working

- Liaise and collaborate with statutory agencies in the UK and internationally
- Contribute to the development and monitoring of safeguarding agreements and risk assessments
- Support local chaplaincy safeguarding officers and clergy in implementing diocesan safeguarding requirements

Policy, Practice & Assurance

- Support the development of up-to-date safeguarding policy, practice guidance, training, and safer recruitment
- Produce safeguarding data and reports to support governance, assurance, and continuous improvement
- Promote a culture of proactive safeguarding, learning, and reflective practice

Other

- Take directions from the Assistant Head of Safeguarding as required
- Actively participate in team duties as part of the wider safeguarding and diocesan teams, and contribute to wider safeguarding initiatives
- Travel internationally at short notice when required

Person Specification

About You

You are a confident, reflective, experienced safeguarding practitioner who manages complex and sensitive situations with professionalism and care.

Essential Experience and knowledge

- Significant experience in safeguarding children, adults, and vulnerable groups
- Experience managing complex safeguarding concerns
- Strong knowledge and understanding of UK safeguarding legislation and statutory guidance
- Experience working with relevant statutory agencies (i.e. children's services, adult social care, police)
- Experience in producing accurate, high-quality safeguarding records
- Understanding of safer recruitment and safeguarding compliance
- Experience contributing to risk assessments and safety planning
- A proven track record of working with Integrity, discretion, and respect for confidentiality
- Able to manage competing priorities in a dynamic environment
- Experienced in safer recruitment, risk management, or safeguarding agreements

Essential Skills

- Excellent judgement and ability to make defensible, proportionate decisions
- Clear, confident communication skills across diverse audiences
- Emotional resilience and strong professional boundaries
- Ability to remain calm and empathetic in challenging situations
- Strong organisational skills with the ability to manage multiple pieces of work
- Confidence in escalation, advocacy, and professional challenge
- Team-oriented with the ability to work independently

- Strong commitment to safeguarding as a core organisational value
- Reflective, self-aware, and committed to ongoing development

Qualifications

- Professional qualification in safeguarding, social care, education, health, or related field
- Safeguarding training at Level 4+
- Minimum 5 years of safeguarding practice
- Enhanced DBS (or equivalent) & right to work in the UK
- Ability and willingness to travel, including outside the UK

Desirable

- Experience safeguarding within a faith-based or voluntary setting
- Knowledge of Church of England safeguarding frameworks
- Experience delivering safeguarding training or contributing to audits

GENERAL CONDITIONS

Diversity

February 20th 2026: GF-S, SD

We recognise the benefits of employing individuals from diverse backgrounds and cultures, bringing a range of talents. We aim to create a workforce that values others' differences, respects the dignity and worth of everyone, reflects the diversity of the nation the Church of England exists to serve, and fosters a climate of creativity, tolerance, and diversity that helps all staff develop to their full potential.

We are committed to being an equal opportunities employer and to ensuring that all employees, job applicants, customers and other people with whom we deal are treated fairly and are not discriminated against. We want to ensure that we not only comply with the relevant legislation, but also do whatever is necessary to provide genuine equality of opportunity. We expect all our employees to be treated with respect and to treat others with respect. Our aim is to provide a work environment free from harassment, intimidation, or any form of discrimination that may affect an individual's dignity.

How to Apply

Send your:

- CV
- Supporting statement (addressing the Person Specification)
- Two referees (will be taken on successful shortlisting)

To: **Europe.Safeguarding@churchofengland.org**

Closing date: Monday 15 March 2026 (11:59 pm)

Shortlisting: 16 March 2026

Interviews: Week commencing 23 March 2026 (London)