SPECIAL NOTES for the Anglican Church's European Diocese

1. Registering an Eco Church

This process is slightly more difficult as the churches are not in the UK and the Google search facility is set to only look in the UK (which saves all sorts of problems for the UK churches).

As a result the instructions in the video should be followed – i.e. register user and start to register church by clicking on name at top of screen and selecting profile. This will open the page below

| ECO # CHURCH | David Morgan 😗 Logout 🕀 | |
|----------------------------|---|--|
| User Profile | | |
| Name | David Morgan | |
| Email address | davld24morgan@gmail.com | |
| Password: | Change Password | |
| Church(es) | St John's Wimborne Avenue Road Community Charch Join/register another charch | |
| Address | 12 St Johns Hill Windsome BH21 IDD United Köngdom | |
| Communications preferences | What communications would you like to receive? Eco Church Connect (Email) Monthy Update (Email) Wild Christian (Email) Cocsional Ubdate (Email) | |
| | Save Changes | |
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1. Click on the join/register a church link and it will open the screen below

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| ECO 🖉 CH | JRCH David Morgan O Logout | 0 |
| | Any let's talk about your church. Exist start with where it is. Type the address of your church into the box and then move the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the marker is right on top of the building where your oursult the bottom of the building where your oursult th | |
| | Trying to register more than one church? | |

2. The screen says to enter the church name and address, unfortunately it only works for UK! So please enter the town name Dover in the search box and you should get the screen below



3. Select the box Register a New Church and click on the red button **edit you should get the screen below:**

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Enter the church details of address and then hit the green Confirm button and you should get the screen below:



4. So click the green **Confirm** button and you will get the screen below

| Party Contained on the property there. Just a few more details about your church. Creat! Nearly there. Just a few more details about your church. Denomination Select Denomination Church of England Select Denomination Church of England U them Number of regular worthiggers U <th>C app.ecochurch.org/newchurch</th> <th>\$ 6</th> | C app.ecochurch.org/newchurch | \$ 6 |
|---|------------------------------------|---------|
| Great! Newr/y there, Just a few more details about your church. Decomination Select Decomination Church of England Europe Europe Winher of regular workliggers 0 © Urban Paral Tell us about your building? When west the church built (bigmoinstely) U200 | ECO # CHUR | |
| This information provides context about your church so we can help you more effectively. | | |

5. Fill in this screen with Europe as the Diocese, click the blue button for all is done and you will get the screen below

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| Dashboard | | | | |
| Your Church: | Gemeindehause der An | dreaskirche | •] | |
| Your Team: | edit church details Only you! You appear to be the only Church together. | person at your church who has registered. You c | in now invite other people to join your team and collaborate on Eco | |
| What would you like | to do? | | | |
| Surv Asses Measu | ey s your church are your progress | Resources Browse/Search Ideas to help you progress | Map Interactive Find other Eco Churches | |
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| | ECO CHURCH Fam is ten | Term Area News Sal Stop Sport ECCO CHURCH Ceneridehause der An Vour Church: Ceneridehause der An Your Team: Ordy yout Your Team: Ordy yout What would you like to do? Survey Assess your church Maaxer your progress Archived Surveys Vere Vere Vere Survey management Survey Vere Statistics National | Been Jace Made Name Sal Sale Sport Tare & hote Wendome ECCO CHURCH Dashboard Your Church: Genelindehause der Andresskirche edit church details Only you! Your Team: Only you! Your Team: Only you! Your church who has registered. You coll What would you like to do? Browell Starch Browell Starch Measure your progress Encources Browell Starch Vere Vere Main Jourgens Admini/Campaigns Addiadete Addiadete Addiadete Addiadete Survey management Admin/Denominations Main Main | Could Tex And Note Sal Sal Sal Tex thick Wather Window Wind Addit Could Morgan C Could Morgan C Caput Caput Caput Caput Caput Could Morgan C Could Morgan C Caput Caput Caput Caput Could Morgan C Could Morgan C Caput Caput Caput Could Morgan C Could Morgan C Caput Caput Caput Could Could Morgan C Your Church: Cention details Your Team: Could your details Morgan C Caput Additionate on Eco Church together Prove Caput Massure your progress Resources Massure your progress Caput Additionate for this Massure your progress Caput Additionate for this More archived surveys made for this Caput Additionate for this Vereamend Caput Additionate for this Survey massgenent: Caput Additionate for this Main (Caput Additionate for this Caput Additionate for this Survey massgenent: Caput Additionate for this Caput Addi |

6. (Yours will have much less clutter as this is an Admin screen). Click on the blue edit church details

(just under your church name) and you should see the screen below

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| | ECO # CHURCH | | David Morgan 🕒 Logout 🖷 | |
| | Edit Church Details | | | |
| | Church Name | All Saints | | |
| | Postal Address | Address Line 1 | Church Location | |
| | | Bonnerstrasee | The marker should be right on top of your church. If it isn't, drag the map so it is. This balan others know where Ero Churches are located. | |
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| | | Lindenallee | Map Satellite | |
| | | Town | don Southend-on-Sea | |
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| | | Donorfy Humber (only visible to admin users) | And the set of the set | |
| | Denomination | Denomination | | |
| | | Church of England | • | |
| | | Select Diocese | | |
| | | Europe | • | |
| | Regular Worshippers | 0 | | |

Now it is obvious that while the address is correct the map location is not!

So click on the minus sign (i.e. -) sign to zoom out (maybe two or three times) and then drag the map background so that the big red marker in the centre of the map is located exactly over your church building (i.e. where you meet) – note: the address is where any post would be sent. It should look like this screen below:

| ECO 🖉 CHURCH | | David Morgan 😗 Logout 🕀 | |
|---------------------|--|---|--|
| Edit Church Details | | | |
| Church Name | All Saints | | |
| Postal Address | Address Line 1 | Church Location | |
| | Bonnerstrasee | The marker should be right on top of your church. If it isn't, drag the map so it is. This helps others know where Eco Churches are located. | |
| | Address Line 2 | 1 | |
| | Lindenallee | Map Satellite | |
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| | Postcode | | |
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| | | Bo | |
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| | | | |
| | | Google Map date 62000 BeelBasin-SE-BK0 (82008) Terms of Use Report a map error lat: 50.89431 / ling: 6:96771 | |
| Denomination | Denomination | | |
| | Church of England | • | |
| | Select Diocese | | |
| | Europe | | |

7. Finally hit the Blue button save changes and the task is completed.

Part 2. Joining the church (subsequent church members)

Once the church is created, for subsequent individuals the process is much simpler.

As a result the instructions in the video should be followed – i.e. register user and start to register church by clicking on name at top of screen and selecting profile. This will open the page below

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|--|-----------------------------------|---|-------|
| upps to Christian to David to Env to Pam to Jean | | David Morgan O Logout | |
| | User Profile | | |
| | Name | David Morgan | |
| | Email address | david24morgan@gmail.com | |
| | Password: | Change Password | |
| | Church(es) | St. John's Wimborne Nerrous Road Community Church John'sreaker another church John'sreaker another church | |
| | Address | 12 St. Johns Hill Winborns BH213DD United Kingstom | |
| | Communications preferences | What communications would you like to receive? Eco Church Connect (Email) Monthy Update (Email) Cocalional Update (Email) Cocalional Update (Email) | |
| | | Save Changes | |
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Click on the join/register a church link and it will open the screen below

The screen says to enter the church name and address, unfortunately it only works for UK! So please drag the map background so that the red marker is located close to the location where your church meets and you should find that the church appears in the box below the map as in the screen below



Click the blue button to join this church and then you can start a survey or modify an existing one.