

# Bishops permission to assist in the distribution of Holy Communion

**01**

**For the  
Archdeacon  
to complete**

To the Revd

Chaplaincy of

Archdeaconary of

On behalf of the bishop I hereby give you permission to invite the persons named overleaf to assist in the distribution of the sacrament of the Lord's supper in either kind during the celebration of the Eucharist.

*This permission lasts from now until 31 December 2025.*

Signature of Archdeacon

Print name

Date (DD/MM/YYYY)

**NOTES:**

- [1] It is suggested that each Chaplain/Priest-in-Charge photocopy this blank form and keeps a copy for future use.
- [2] When completed, the application is to be sent to the Archdeacon. The Chaplain/Priest-in-Charge should keep a copy until the Permission has been received from the Archdeacon.
- [3] The Archdeacon will keep a copy of the application and Permission with his records, and will forward a copy of the Permission to the Diocesan Office for recording on the database.
- [4] The signed Permission should be kept in the church safe or other secure place.
- [5] This form of application and Permission is to be used only for Baptised and confirmed members of the Church of England or a Church in full communion therewith. If a Chaplain/Priest-in-Charge wishes to invite a Baptised lay or Ordained member of another Church to perform this or any other liturgical duty for which the Bishop's Permission is required, the form APPLICATION FOR THE BISHOP'S PERMISSION UNDER THE ECUMENICAL CANONS should be completed and sent to the Suffragan Bishop.

**02**

**Application  
form**

(Please read the notes above before completing this application)

Chaplaincy of

Archdeaconary of

I apply for the Bishop's Permission to invite the following Baptised and Confirmed persons to assist in the distribution of the sacrament of the Lord's Supper in this Chaplaincy/Church during the celebration of the Eucharist:

Name/s

Phone

Please indicate below the practical and spiritual preparation you have provided:

## Application form

(Please read the notes above before completing this application)

Chaplaincy of

Archdeaconry of

This application was approved at a meeting of the Chaplaincy Church Council

Name/s

Phone

Please indicate the practical and spiritual preparation you have provided:

## 03

### Where to send this form?

**Please return this completed form with the authorised form from your Archdeacon to the PA to the Diocesan Secretary and Office Manager:**

**Email:** [bron.panter@churchofengland.org](mailto:bron.panter@churchofengland.org)

**Post:** Bron Panter  
Diocese in Europe, 14 Tufton Street,  
London, SW1P 3QZ, United Kingdom