

UK Enhanced DBS ID Documents List

GROUP 1: Primary Identity Documents

DOCUMENT	NOTES	VERIFIER'S INITIALS	DOCUMENT ISSUE DATE
Passport	Any current and valid passport.		
Biometric Residence Permit			
Current Driving Licence Photo card (full or provisional)	Must be valid (paper counterpart to the photo card driving licence no longer valid).		
Birth Certificate (issued within 12 months of birth)	Including those issued by UK authorities overseas; e.g. Embassies, High Commissions and HM Forces.		
Adoption Certificate			

GROUP 2A: Trusted Government Documents

DOCUMENT	NOTES	VERIFIER'S INITIALS	DOCUMENT ISSUE DATE
Current Driving Licence Photo card (full or provisional)	Must be valid.		
Current Driving Licence Paper Version (full or provisional) - issued before 1998	Must be valid.		
Birth Certificate (issued after time of birth)			
Marriage / Civil Partnership Certificate			
Immigration Document, Visa or Work Permit	Valid only for roles whereby the applicant is living and working outside of the UK. Visa / permit must relate to the non-UK country in which the role is based.		
HM Forces ID Card			
Firearms Licence			

Group 2b: Financial and Social History Documents

DOCUMENT	NOTES	VERIFIER'S INITIALS	DOCUMENT ISSUE DATE
Bank or Building Society Account Opening Confirmation Letter	Issued in last 3 months.		
Credit Card Statement	Issued in last 3 months.		
Financial Statement (e.g. pension or endowment)	Issued in last 12 months.		
P45 or P60 Statement	Issued in last 12 months.		
Council Tax Statement	Issued in last 12 months.		

DOCUMENT	NOTES	VERIFIER'S INITIALS	DOCUMENT ISSUE DATE
Letter of Sponsorship from Future Employment Provider	Must still be valid. Valid for applicants living outside of the UK at time of application.		
Utility Bill	Issued in last 3 months. Not mobile telephone.		
Benefit Statement (e.g. Child Benefit, Pension)	Issued in last 3 months.		
Central or Local Government, Government Agency or Local Council Document Giving Entitlement (e.g. from the Department for Work and Pensions, the Employment Service, HMRC)	Issued in last 3 months.		
EEA National ID Card	Must still be valid.		
Irish Passport Card	Must still be valid. Cannot be used with an Irish passport.		
Cards Carrying the PASS Accreditation Logo	Must still be valid.		
Letter from Head Teacher or College Principal	Must still be valid. For 16 to 19 year olds in full time education. Only used in exceptional circumstances if other documents cannot be provided.		