



# Invitations to ministers and members of other churches

Pro-Forma documents for purposes relating to Canon B 43

**01**

**Draft resolution  
for the approval  
of the PCC**

The PCC of

Meeting date

passed the following resolution —

That

being a  
member/  
minister of the

which is a church to which the Canon applies, is invited

to officiate at services (other than baptism, holy matrimony and the Holy Communion)

to preach

to assist in the distribution of the Holy Sacrament of the Lord's Supper to the people at the Holy Communion]

on such occasions as the incumbent may determine

on a regular basis for an indefinite period

for a period of months and then to be reviewed

Approved by

Number of votes to approve

Number of people present

Signature [officer of the PCC]

Print name

Date (DD/MM/YYYY)

## 02

### Draft letter seeking approval from an incumbent to the bishop

I enclose herewith a resolution of the PCC of

in respect of Canon B 43 inviting

to fulfil the functions listed on a regular basis

for an indefinite period

for a specified period

After making appropriate enquiries, I am satisfied that

is a minister/member in good standing of

which is a church to which the Canon applies, and is authorised in that church to perform the functions listed. I should be grateful for your approval for me to make this invitation. The said person is willing to fulfil these functions.

Signature [officer of the PCC]

Print name

Date (DD/MM/YYYY)

## 03

### Where to send this form?

**Please return your completed form directly to:**

**Email:** [frances.hiller@churchofengland.org](mailto:frances.hiller@churchofengland.org)

**Post:** The Safeguarding Administrator,  
Diocese in Europe, 14 Tufton Street,  
London, SW1P 3QZ, United Kingdom